

DATE: 29/08/2021

REQUEST FOR QUOTATION No:21/HCR/SDNEL/SUP/RFQ/0030

Supply and Delivery OF Two Brand New Generators for UNHCR EI Fasher

NB: This RFQ is only for suppliers who are based in Sudan and have the goods available locally.

QUOTATION TO BE RECEIVED ON OR BEFORE: 05/09/2021 by 23:59 Sudan Time

The Office of the United Nations High Commissioner for Refugees (UNHCR), Sudan requests your price offer for the supplies specified in Annex B to this Request for Quotation (RFQ). Quantities mentioned are only estimates and they may increase or decrease depending on changes in UNHCR's requirements.

The following annexes are integral part of this RFQ:

- Annex A: UNHCR's General Conditions of Contracts for the Provision of Goods -2018.
- Annex B: Specification & Financial offer form (**to be completed and submitted**)

1. **Technical Requirements:**

Technical details of our requirements are in annex B. The goods you are offering must meet the requirements.

2. **Delivery Point:** DAP **UNHCR EI Fasher**

3. **Delivery lead time:** Please clearly mention your delivery lead time (**Max 20 Days**).

4. **Inspection:** The selected supplier may be required to provide samples of each item inspection and validation before delivery of the rest.

5. **Financial Offer:** Please submit your price offer, using the financial form (**Annex B**). Your offer can be in **USD or SDG** for financial evaluation purposes only offers in **other currencies** shall be converted to **USD** using the official UN exchange rate. Your prices must be inclusive of costs like production, overhead, exchange rates and other risks, transportation up to **EI Fasher** UNHCR shall not accept any requests for additional payments after reception of your offer. **Please ensure that your financial offer does not have cancelations or corrective fluid on it. Any offer with corrective fluid shall be disqualified.**

UNHCR is Tax exempted, in this regard, price has to be given without VAT

6. **Award Criteria:** The lowest priced, substantially compliant offer will be recommended for a contract award.

Your quotation must be valid for at least 30 calendar days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached ANNEX-A the UNHCR's General Conditions of Contracts for the Provision of Goods. You must clearly indicate in your quotation if you accept them.

7. **RFQ Submission:** We would appreciate [receiving your quotation on or before 05/09/2021](#) **at 23:59 Sudan Time by one of the following ways:**

7.1. By e-mail in an attached PDF format to sudefrfg@unhcr.org with **RFQ 21/HCR/SDNEL/SUP/RFQ/0032** in the subject line

Or

In a sealed envelope addressed to:
Supply Unit, UNHCR EI Fasher Sub-Office
EI Fasher, North Darfur

On the envelope, please mention the following mention:

RFQ 21/HCR/SDNEL/SUP/RFQ/0032

Name of your firm (Mandatory)

C/o - Supply Unit

Please, ensure to use the format provided (annex B) and that your calculations of unit and total prices are accurate.

Please indicate in the e-mail subject field:

Thank you for your kind attention.

Supply Chain, UNHCR Darfur Sudan

ANNEX B – FINANCIAL OFFER FORM

Supply of Two Generators for UNHCR EI Fasher Office

#	DESCRIPTION	Specifications	UoM	Qty	Unit Price (DAP UNHCR EL FASHER)	Total Amt (DAP UNHCR EI FASHER)
1	Brand New Generator	<p>Prime Rating: Generator (10- KVA) Voltage: 240 V Power Supply: Single Phase Fuel Tank Capacity: 60 liters, Frequency: 50 HZ Engine Speed: 1,500 rpm Engine: Make Caterpillar, Perkins or equivalent Heavy duty desiel engine 4stroke water cooled/tropical radiator Dry type changeable air filter Replaceable wet-Type cylinder liner. Hydra mechanical governor type P&L fuel system. Low emission/ fuel strategy /low fuel consumption. Primary fuel filter with integral water separator. Secondary fuel filter. Fuel priming pump. Alternator: - Make: somer Leroy equivalent. - Brushless, single bearing. - Excitation: Shunt/self-excitation. - Insulation class: H Protection class: IP 23</p>	Each	2		



		<p>Automatic voltage regulator</p> <p>Control Panel &Emergency stop: Auto start control module. Backlit LCD display. Programple using the front panel/PC software. Emergency start /stop buttons Meter alarm indicator: Oil level, Heat over speeding, pressure, fuel frequency and running hours.</p> <p>Fuel tank: Integral sub – base fuel tank.</p> <p>Frame and canopy: Sound attenuated &weather resistant enclosure. Electrostatic pain coated. Rubber mounting isolators Stainless steel doors, hinges and locks. Dragging points at base frame Lifting points.</p> <p>Sound pressure: Level <74 dB (A) at 1 Meter. Industrial type silencer/muffler</p>				
	Total Price					



OTHER INFORMATION PERTAINING TO YOUR QUOTATION

Other Information pertaining to our RFQ are as follows:	<i>Yes, we will comply (State, as required)</i>	<i>No, we cannot comply (state as required)</i>
Offer Validity: (minimum 30 Calendar Days minimum).		
Confirmation that your financial offer has no cancelations or corrective fluid. (any corrective fluid on your offer will lead to disqualification)		
Confirmation that your goods meet UNHCR specifications		
What is the email address of your firm?		
What is your delivery lead time in days? (Maximum 20 days)		
What is the currency of your offer?		

Acceptance of UNHCR General Terms and conditions for Goods *(State yes/no)* _____

Company Name: _____

Authorized Person & Title & Mobile Number: _____

Signature & stamp: _____ Date: _____